



Our Lady Help of Christians Parish
Diocese of Sale

2025 SACRAMENT PROGRAM

Family Centred, Parish Based, School and Catechist Supported

Revised January 2025



496 Princes Highway NARRE WARREN VIC 3805

Phone: (03) 9704 7935

Email: sacraments@olhc.org.au

Our Sacrament Team

Fr. Michael Willemsen

Parish Priest

Fr. Ajin Albarnas

Assistant Priest

Vea Vaka'uta-Lolohea

Sacrament Coordinator

Tahlia O'Callaghan

REL, Don Bosco Primary School

Lize Privitera

REL, Mary Mackillop Primary School

Emily Rogers

REL, Trinity Primary School

Nicole Tonta

Parent

Stephanie D'Mello

Parent

Parish Primary Schools

Don Bosco Catholic Primary School

496 Princes Hwy, Narre Warren - Tel: (03) 9704 7255

Mary MacKillop Primary School

2 Ernst Wanke Rd Narre Warren North - Tel: (03) 8794 5777

Trinity Catholic Primary School

103 – 129 Oakgrove Drive, Narre Warren South - Tel: (03) 9704 1970

Parish Secondary Schools

BERWICK CAMPUS - St. Francis Xavier College

75 Ridgemont Drive, Berwick - Tel: (03) 9702 6588

OFFICER CAMPUS - St. Francis Xavier College

21 Majestic Drive, Officer - Tel: (03) 5943 3600

BEACONSFIELD CAMPUS - St. Francis Xavier College

4 Beaconsfield Ave, Beaconsfield - Tel: (03) 9707 3111

Dear Parents/Guardians,

Welcome to the 2025 Sacrament Program at Our Lady Help of Christians Parish (OLHC), Narre Warren.

At Our Lady Help of Christians Parish, we accept the responsibility for passing on our Christian faith, values, traditions, beliefs and stories to the children of our community. While on this endeavor, we are looking forward to supporting you through prayer, teaching by example and welcome the opportunity to work with you and your child, as your child prepares to receive the sacraments.

In planning the Sacrament Program, we have carefully considered the dates and times for Parent Formation Nights, workshops and celebrations for the benefit of all candidates enrolling, and to ensure that this program runs efficiently. We have also incorporated the Catechist Program, as part of the preparation for children attending Non-Catholic schools.

We request you to make note of all the relevant dates and times allocated for the different Sacraments to enable you to make the necessary arrangements well in advance. This will ensure that you do not miss any of the events you're required to attend.

As parents, you are committing yourselves to nurture the faith of your children, the Parish will always be there to support you in that role.

It is the Parish preferred policy to enroll your child **for only one Sacrament per year**, to enable the children to have a better knowledge and faith experience of each Sacrament. Your support and co-operation in this matter is greatly appreciated.

For any enquiries please email the Sacrament Coordinator sacraments@olhc.org.au or call the Parish Office on (03) 9704 7935.

Sacraments are a visible sign of God's presence in our world.

Within the community of Our Lady Help of Christians Parish, children can learn what it is to be a Catholic. In keeping with the guidelines for the Sacraments of Initiation for Children (policy of the Diocese of Sale) our parish offers an approach to sacrament preparation that is family centered, parish based and school & catechist supported. This is a three-way partnership in which families, the parish and schools collaborate in the preparation and celebration of the sacraments of Reconciliation, Eucharist and Confirmation.

THE ROLE OF THE FAMILY

Parents are the first and best teachers of their children in the ways of faith and are assisted in this by the more formal education provided by parishes and schools. Parents educate and form their children's faith by:

- Their daily example of Christian living;
- Sharing of the faith through stories;
- Praying together as a family, e.g. Prayer before meals, bedtime prayer;
- Giving their children the opportunity to experience belonging to a faith community, especially at Sunday Mass.

Parents, with the assistance of teachers, sacrament coordinators, parish pastoral associates and the parish priests have an important role in discerning the readiness of their children to celebrate a particular sacrament.

What is expected of families?

Parents/guardians are expected to:

- attend the Parent Formation Night specific to the sacrament their child will be celebrating. This is important in order to gain an overview of the sacrament and to obtain information about enrolment and preparation kits.
- attend Commitment Mass
- attend a Parent & Child workshop.
- attend weekend Mass.
- return all relevant paperwork by the due date.
- assist their child with the preparation workbook.

THE ROLE OF THE PARISH

The Parish Sacrament Team is responsible for coordinating sacrament preparation and offers a formal program, which enables parents to be involved in the process with their children. Our Pastoral Associate is available to help families of children who do not attend our parish schools in order to offer support and assistance.

The role of all members of our parish is one of support through communal and personal prayer, hospitality and giving witness to Christian living.

What is expected of the Parish?

The Parish is expected to:

- plan and conduct Formation Nights for parents,
- Conduct Parent and Child Workshops and Celebration rehearsals,
- invite families to enroll their children for Sacrament preparation;
- provide resources such as kits, workbooks and workshops in order to support and assist families with the preparation of their children.

THE ROLE OF THE PARISH SCHOOLS

CATHOLIC PRIMARY SCHOOLS

In keeping with Diocesan Policy, children attending our three Parish Primary Schools are educated about the sacraments within a curriculum framework from Prep to Grade 6. This means that the child's understanding and learning is developed throughout their school life at a level appropriate to their age.

What is expected of the Parish Schools?

The Parish Schools are expected to:

- provide a formal education in faith;
- nurture our children in an environment that leads them and their families to develop their personal relationship with Jesus.

PAYMENT FOR ALL SACRAMENTS

A levy of \$50 is payable for each child enrolled in the sacrament program. Payments can be made via the new CDFpay platform which will be available for registrations on Monday 13th January 2025. Please record the payment date on the enrolment form.

NEW: CDFPAY MOBILE APP AVAILABLE TO DOWNLOAD

HOW TO PRE-REGISTER FOR A NEW CDFPAY ACCOUNT

1. Download the CDFpay mobile app on the [Apple](#) or [Google](#) store, then click 'Sign up now'.
No app? [Register here](#)

***Important:** You will not be able to use your existing CDFpay credentials to log in to the new CDFpay mobile app. You will need to follow these steps to create a new CDFpay account (you can use the same email address if desired).*

2. Enter and confirm your email address, then click 'Sign up'.
3. Check your email inbox and follow the prompts to complete your account registration (check junk/spam if lost).

***Important:** On the 'Add student' screen:*

- Enter your first and last name.
- Search and select '**Our Lady Help of Christians Catholic Parish**' under '**School name**'.
- Select '**Parishioner**' or '**Parent**' or '**Guest**' under '**Year level**' and '**Class**'.

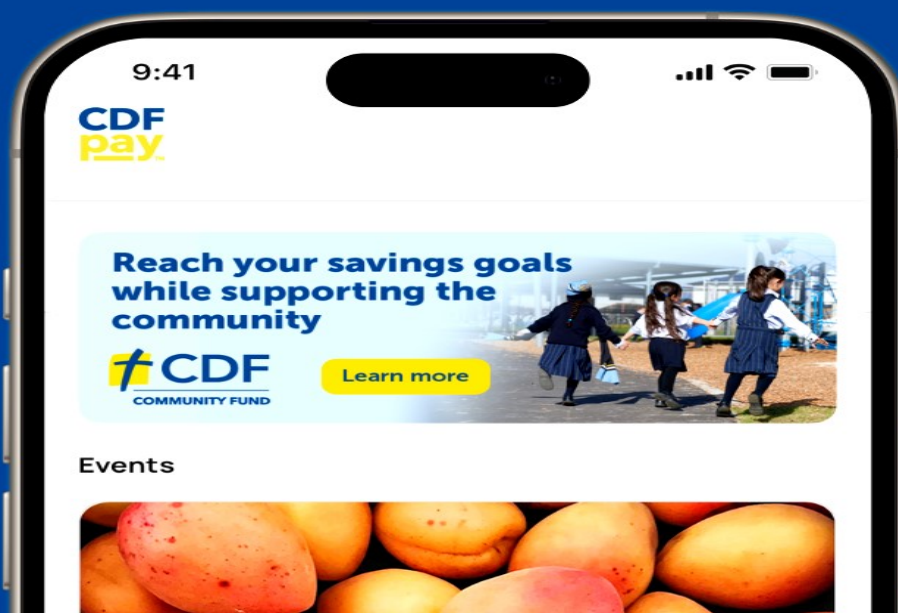
Have questions? View CDFpay powered by Flexischools [Help & Support](#) for detailed FAQs or chat to the Flexischools Digital Assistant. If you cannot find what you are looking for, please complete the online [Contact Form](#) and Flexischools will get back to you directly.

Or contact our Sacraments Coordinator, Veal on email sacraments@olhc.org.au or the Parish Office on (03)97047935.

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SACRAMENT OF FIRST RECONCILIATION

(Also known as Confession or Penance)

Enrolment for Reconciliation is offered to children who are in **Grade 3** and above. **Children should be baptised in the Catholic Church** before receiving the Sacrament of Reconciliation.

A copy of your child's Baptism certificate needs to be attached to the enrolment form if your child was baptised outside of Our Lady Help of Christians Parish.

PARENT FORMATION NIGHT

Date: Wednesday, 5th February 2025 or Thursday 13th February 2025

Time: 6:45pm for a 7pm start

Venue: Our Lady Help of Christians Parish

Levy: \$50.00 (payment to be made via the new CDFpay platform which will be available for registrations on Monday 13th January 2025)

Making a payment through CDFPay confirms your child's enrolment in the Sacrament Program and registers the parent for Parent Formation Night.

CDFPay Online opens at 10am on Monday 13th January 2025 and closes at 10am on Friday 14th February 2025.



COMMITMENT MASSES

(Children are required to bring their enrolment forms and other paperwork when they attend one of these Masses)

Saturday: 8th February / 15th February – 6.00pm

Sunday: 9th February / 16th February – 7.30am, 9:00am, 11:00am and 6:00pm

Tuesday: 11th February / 18th February – 7.30pm

ONLINE BOOKINGS

Parent & Child Workshops and the Celebration dates are to be booked via www.schoolinterviews.com.au

Bookings open on **Monday 17th February 2025** at 10.00am

Bookings close on **Monday 24th February 2025** at 10.00am

ATTENDANCE AT MASS

As part of the preparation to receive the Sacrament of Reconciliation, children and their families are invited to attend Mass as often as possible. Weekend Mass timings are as below:

Saturday: 6.00pm

Sunday: 7.30am, 9.00am, 11.00am and 6.00pm

RECONCILIATION PARENT & CHILD WORKSHOPS

Parent/s and their child are invited to attend one of these workshops as part of the preparation to receive the Sacrament.

- Wednesday, 26th February 2025 5:00pm or 7:00pm
- Thursday, 27th February 2025 5:00pm or 7:00pm

ADDITIONAL CATECHIST CLASSES FOR CHILDREN ATTENDING NON-CATHOLIC SCHOOLS

Children attending Non-Catholic schools are encouraged to attend three additional catechist classes. Attendance at these sessions is a part of the preparation to receive the Sacrament.

- Sunday, 2nd March 2025 from 12.30pm - 2.30pm
- Sunday, 9th March 2025 from 12.30pm - 2.30pm
- Sunday, 16nd March 2025 from 12.30pm - 2.30pm

FIRST RECONCILIATION CELEBRATIONS

- Wednesday, 19th March 2025 at 7.00pm
- Saturday, 22nd March 2025 at 11.30am
- Wednesday, 26th March 2025 at 7.00pm
- Saturday, 29th March 2025 at 11.30am

DRESS CODE FOR THE CELEBRATION

Neat Casual Wear.

Please observe modesty and reverence, keeping in mind the sanctity of the Church and the sacredness of Mass.

SACRAMENT OF FIRST EUCHARIST

(also known as First Holy Communion)

Children *should have been baptised in the Catholic Church and received the Sacrament of Reconciliation last year or prior*, before enrolling for the Sacrament of First Eucharist.

A *copy of your child's Baptism and Reconciliation certificate* needs to be attached to the enrolment forms if baptised/received Reconciliation outside of Our Lady Help of Christians Parish.

PARENT FORMATION NIGHT

Date: Wednesday, 23rd April 2025 or Thursday 1st May 2025

Time: 6:45pm for a 7pm start

Venue: Our Lady Help of Christians Parish

Levy: \$50.00 **payment to be made via the new CDFpay platform which will be available for registrations on Monday 13th January 2025)**



Making a payment through CDFPay confirms your child's enrolment in the Sacrament Program and registers the parent for Parent Formation Night.

CDFPay Online opens at 10am on Monday 24th March 2025 and closes at 10am on Friday 2nd May 2025.

COMMITMENT MASSES

(Children are required to bring their enrolment forms and other paperwork when they attend one of these Masses)

Saturday: 26th April / 3rd May – 6.00pm

Sunday: 27th April / 4th May – 7.30am, 9:00am, 11:00am and 6:00pm

Tuesday: 29th April / 6th May – 7.30pm

ONLINE BOOKINGS

Parent & Child Workshops and the Celebration dates are to be booked via www.schoolinterviews.com.au

Bookings open on **Monday 5th May 2025** at 10.00am

Bookings close on **Monday 12th May 2025** at 10.00am

ATTENDANCE AT MASS

As part of the preparation to receive the Sacrament of First Eucharist, children and their families are invited to attend Mass as often as possible. Weekend Mass timings are as below:

Saturday: 6.00pm

Sunday: 7.30am, 9.00am, 11.00am and 6.00pm

FIRST EUCHARIST PARENT & CHILD WORKSHOPS

Parent/s and their child are invited to attend one of these workshops as part of the preparation to receive the Sacrament.

Wednesday, 14th May 2025 5:00pm or 7:00pm
Thursday, 15th May 2025 5:00pm or 7:00pm

ADDITIONAL CATECHIST CLASSES FOR CHILDREN ATTENDING NON-CATHOLIC SCHOOLS

Children attending Non-Catholic schools are encouraged to attend three additional catechist classes. Attendance at these sessions is a part of the preparation to receive the Sacrament.

- Sunday, 18th May 2025 from 12.30pm - 2.30pm
- Sunday, 25th May 2025 from 12.30pm - 2.30pm
- Sunday, 1st June 2025 from 12.30pm - 2.30pm
- Sunday, 8th June 2025 from 12.30pm - 2.30pm

FIRST EUCHARIST CELEBRATION & REHEARSALS

CELEBRATION MASSES

Sunday, 15th June 2025 at 9.00am
Sunday, 15th June 2025 at 11.00am

Saturday, 16th August 2025 at 6.00pm
Sunday, 17th August 2025 at 9.00am
Sunday, 17th August 2025 at 11.00am

Saturday, 13th September 2025 at 6.00pm
Sunday, 14th September 2025 at 9.00am
Sunday, 14th September 2025 at 11.00am

Saturday, 11th October 2025 at 6.00pm
Sunday, 12th October 2025 at 9.00am
Sunday, 12th October 2025 at 11.00am

REHEARSALS

Wednesday, 11th June at 7.00pm
Thursday, 12th June at 7.00pm

Wednesday, 13th August at 6.00pm
Wednesday, 14th August at 7.00pm
Thursday, 14th August at 7.00pm

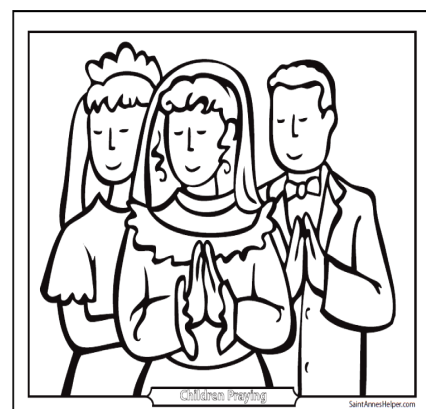
Wednesday, 10th September at 6.00pm
Wednesday, 10th September at 7.00pm
Thursday, 11th September at 7.00pm

Wednesday, 8th October at 6.00pm
Wednesday, 8th October at 7.00pm
Thursday, 9th October at 7.00pm

DRESS CODE FOR THE CELEBRATION

Neat Casual Wear.

Please observe modesty and reverence, keeping in mind the sanctity of the Church and the sacredness of Mass.



SACRAMENT OF CONFIRMATION

Enrolment for Confirmation is offered to children who are in **Grade 6** and above. Children should have been **baptised in the Catholic Church and received the Sacrament of First Reconciliation and First Eucharist** before enrolling to receive the Sacrament of Confirmation.

A **copy of your child's Baptism, First Reconciliation and First Eucharist certificates** need to be attached to the enrolment form if baptised/received First Reconciliation and First Eucharist outside of Our Lady Help of Christians Parish.

PARENT FORMATION NIGHT

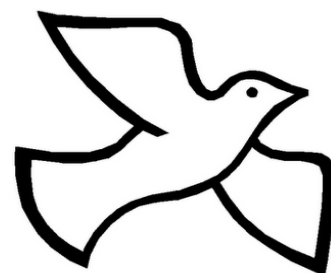
Date: Thursday, 29th May 2025 *or* Wednesday 4th June 2025

Time: 6:45pm for a 7pm start

Venue: Our Lady Help of Christians Parish

Levy: \$50.00 **payment to be made via the new CDFpay platform which will be available for registrations on Monday 13th January 2025)**

Making a payment through CDFPay confirms your child's enrolment in the Sacrament Program and registers the parent for Parent Formation Night.



CDFPay Online opens at 10am on Monday 5th May 2025 and closes at 10am on Friday 6th June 2025.

COMMITMENT MASSES

(Children are required to bring their enrolment forms and other paperwork when they attend one of these Masses)

Saturday: 31st May / 7th June – 6.00pm

Sunday: 1st June / 8th June – 7.30am, 9:00am, 11:00am and 6:00pm

Tuesday: 3rd June / 10th June – 7.30pm

ONLINE BOOKINGS

Parent & Child Workshops and the Celebration dates are to be booked via www.schoolinterviews.com.au

Bookings open on **Monday 16th June 2025** at 10.00am

Bookings close on **Monday 23rd June 2025** at 10.00am

ATTENDANCE AT MASS

As part of the preparation to receive the Sacrament of Confirmation, children and their families are invited to attend Mass as often as possible. Weekend Mass timings are as below:

Saturday: 6.00pm

Sunday: 7.30am, 9.00am, 11.00am and 6.00pm

CONFIRMATION PARENT & CHILD WORKSHOPS

Parent/s and their child are invited to attend one of these workshops as part of the preparation to receive the Sacrament.

Wednesday, 25th June 2025 5.00pm or 7.00pm
Thursday, 26th June 2025 5.00pm or 7.00pm

ADDITIONAL CATECHIST CLASSES FOR CHILDREN ATTENDING NON-CATHOLIC SCHOOLS

Children attending Non-Catholic school are encouraged to attend three additional catechist classes. Attendance at these sessions is a part of the preparation to receive the Sacrament.

- Sunday, 29th June 2025 from 12.30pm - 2.30pm
- Sunday, 20th July 2025 from 12.30pm - 2.30pm
- Sunday, 27st July 2025 from 12.30pm - 2.30pm
- Sunday, 3rd August 2025 from 12.30pm - 2.30pm

CONFIRMATION CELEBRATION & REHEARSALS

CELEBRATION MASSES

Friday, 8th August 2025 at 7.00pm
Saturday, 9th August 2025 at 2.00pm
Saturday, 9th August 2025 at 6.00pm

REHEARSALS

Tuesday, 5^h August at 5.00pm
Wednesday, 6th August at 6.00pm
Wednesday, 6th August at 7.00pm

DRESS CODE FOR THE CELEBRATION

Neat Casual Wear.

Please observe modesty and reverence, keeping in mind the sanctity of the Church and the sacredness of Mass



Prayer for children and families preparing to receive Sacraments

Loving God,
we come to you
believing in your unconditional love for us.
May this time of Sacramental preparation be a time of blessing
for our beloved children, our families and our community
so we may grow more deeply in faith and love
to appreciate what is good in others and
be patient with what we do not understand.
We ask this through our Lord Jesus Christ.
Amen.



OUR LADY HELP OF CHRISTIANS PARISH

496 Princes Highway NARRE WARREN VIC 3805

Sacrament Coordinator

Monday, Tuesday & Friday, 9am to 3.30pm

Phone: (03) 9704 7935

Email: sacraments@olhc.org.au